

IATSS Forum

Application Form

The 49th & 50th Forums, 2012

Application for the 49th & 50th IATSS Forum Program in 2012

1. Period:

49th IATSS Forum: *April – June, 2012 (57days)

50th IATSS Forum: *September – November, 2012 (57days)

* Schedule subject to change.

* When you apply to the Forum, you can not choose which season's forum you will participate in.

2. Participating Countries:

Cambodia, Indonesia, Laos, Malaysia, Myanmar, Philippines, Singapore, Thailand, Vietnam

3. Allocation:

The 49th IATSS Forum

Total number of participants: 18

Cambodia	2	Indonesia	2	Laos	2	Malaysia	2
Myanmar	2	Philippines	2	Singapore	2	Thailand	2
Vietnam	2						

The 50th IATSS Forum

Total number of participants: 18

Cambodia	2	Indonesia	2	Laos	2	Malaysia	2
Myanmar	2	Philippines	2	Singapore	2	Thailand	2
Vietnam	2						

4. Eligibility:

- Applicants must be from one of the above mentioned countries and possess the physical and mental capabilities necessary to participate fully in program activities.
- Applicants should be no more than 35 years of age at the time of the closing date of the application.
- Applicants should have at least 2 years of full-time professional job experience at the time of the application and be eligible for reinstatement to his/her current position after completing the program.
- Applicants should have sufficient English skills and cultural adaptability to live and study abroad.
- Applicants must travel to Japan unaccompanied.

5. Application Procedure:

- 1) Applications are accepted once a year.
- 2) Application period: **from February 1, 2011 to April 30, 2011**
- 3) Application documents: All documents are to be sent to the applicant's Country Committee Secretariat.
 - IATSS Forum application form (A3 size)
 - 4 photos (4 cm x 3 cm, name on the back)
 - 2 reference forms (A4) (One of them should be your direct supervisor at your present job)
 - Essay (A4 size)
 - Certificate of English Proficiency (if possible)

6. Selection:

There are three stages to the screening process.

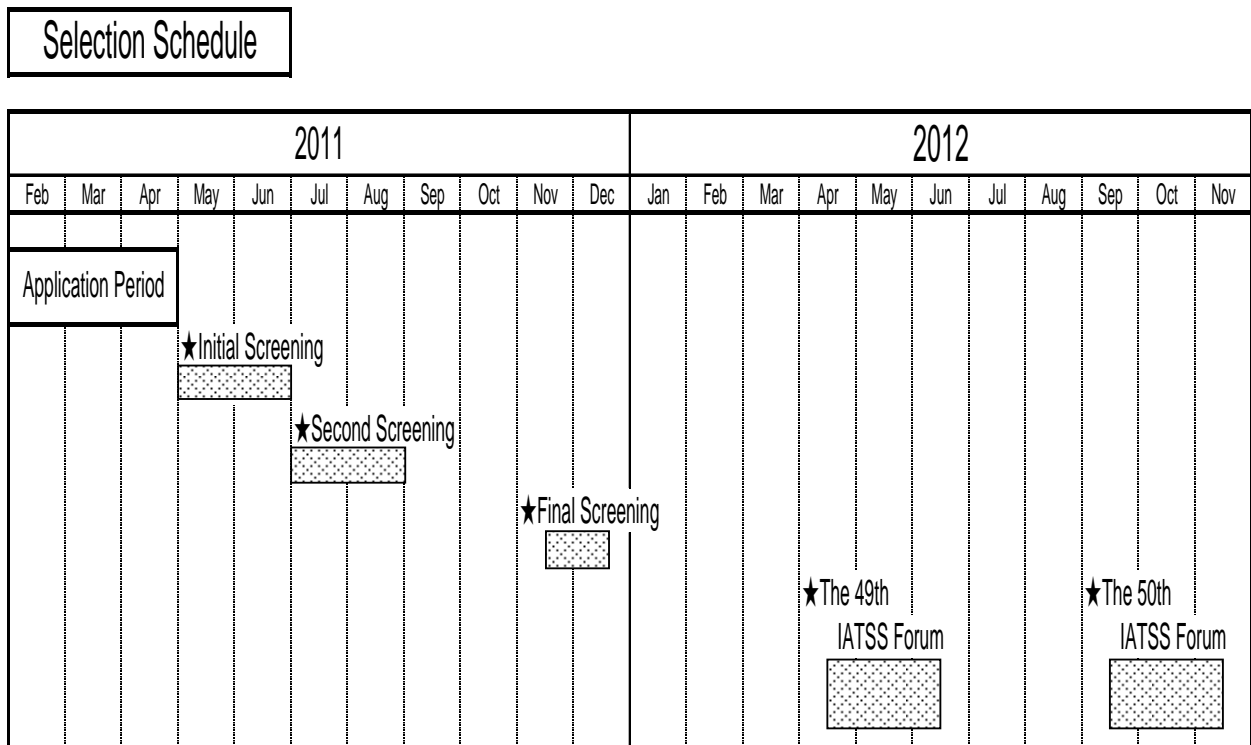
1. Initial Screening : (May-June, 2011)
Examination of application documents by the IATSS Forum Country Committee
2. Second Screening: (July-September, 2011)
Examination of application documents by the IATSS Forum Steering Committee in Japan
3. Final Screening : (November-December, 2011)
Interview with prospective applicants by the IATSS Forum Steering Committee and the IATSS Forum Country Committee, in their country

7. Other terms and conditions:

1. The IATSS Forum Steering Committee retains the right to make the final decision on participation in the program.
2. Only those applicants who have successfully passed screening at each stage will be contacted.
3. The IATSS Forum Steering Committee will specify participant arrival and departure dates.

※ For more information please refer to our IATSS Forum brochure or our website:

<http://www.iatssforum.jp/english/>



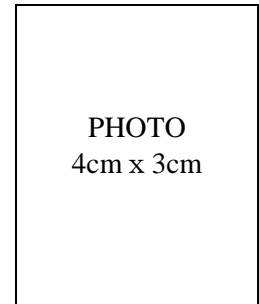
Instructions for Application Documents

1. Cut the Application Booklet into four A4 sized sheets (as indicated by the dotted line) and one A3 sized sheet, fill them out and return them to your IATSS Forum Country Committee Secretariat. (See the address on the final page of this Application Form)
2. Fill out the application form in English **in block letters with a black pen.**
3. For the questions A and B in the application form, please answer within the space provided.
4. Please write an essay, in English, with the given theme and format. Use the essay sheet provided in this application form.
5. Attach **2 letters of recommendation** (reference form attached) from your employers, professors, or teachers. (**One of them should be your direct supervisor at your present job.**)
6. Attach **4 recent photos** (4cm×3cm) to the application form. These photos should be **no more than 6 months old**. Write **your name on the back** of the photos. One photo should be pasted (not stapled) to the form, and the other three photos should be put in the envelope.
7. Attach a copy of a certificate indicating your level of English proficiency, if you have one. (TOEFL, TOEIC etc.)

Application Form for 49th & 50th IATSS Forum in 2012

*Fill out this form in English, in **block letters**.

*For No. 2, 5, 9, 13, and 15, circle the appropriate choice.



1. Full Name _____

2. Sex Male / Female 3. Nationality _____

4. Birth Date (Day/Month/Year) _____

5. Marital Status Single / Married

6. Current Home Address

Tel.: _____ Mobile Phone: _____ Fax: _____

7. Office Address

Tel.: _____ (Ext.) Fax: _____

8. E-mail①: _____ E-mail②: _____

9. Occupation

Full name of company or organization and a brief description of it (e.g. XXX Company Ltd. / Trading company)

Name: _____

Description: _____

Occupation belongs to the (government / private / academic / other) sector.

Present position & division/department _____

Brief job description _____

10. Educational Background

State only degrees that you have already obtained or that are to be conferred before April 2011.

Year of graduation	Full name of school	City & Country	Major	Certification

11. Career over the past 5 years (Full-time job)

From (Month/Year)	To (Month/Year)	Full name of company or organization	City & Country	Occupation and position
/	/			
/	/			
/	/			
/	/			

12. Language Proficiency

Mother tongue ()

Language	Excellent	Good	Fair	Certificate obtained
English				
Other language ()				

13. Have you ever been abroad? Yes / No

If yes, please list your destinations from the longest period.

Country	Year & length of stay	Purpose of visit

14. Write down types of volunteer work or social contribution activities that you have done so far, if any.

From (Month/Year)	To (Month/Year)	Description of the work or activities
/	/	
/	/	
/	/	

15. How did you know about the IATSS Forum program? [alumni / newspaper / magazine / TV / poster / your office / your boss / website / other ()]

Certification

I certify that the foregoing statements are true and complete to the best of my knowledge and understand that any willfully false statement is sufficient to cause rejection of this application.

Date: _____

Signature and Name of Applicant: _____

Q.A. We are interested in how you deal with challenges. Please outline (in detail) a challenging situation that you have faced (either in your personal or professional life).

Q.B. State clearly how you approached this challenge and what you learned from this experience. (This should be written from your own perspective not that of your group, company or country).

Essay

Please follow the instructions below:

- 1: Read about the concept of IATSS Forum in the IATSS Forum brochure.
- 2: Based on your understanding of the IATSS Forum concept, write an essay on the following hypothetical situation:

“You would like to apply for the IATSS Forum Program, but your boss is opposed to this. In your essay, please attempt to persuade your boss to consent.”

Note: People who are self employed or have no direct boss may need to write this essay from an imaginary perspective.

- 3: Follow the format below.

- Format:
- 1) 1 pageA4-size
 - 2) Typed
 - 3) Double-spaced
 - 4) Font size 10
 - 5) Font: Times New Roman
 - 6) Within 600 words
 - 7) Write your name at the top of the page

- 4: Use the sheet provided in this application form.

Note: Essays longer than ONE PAGE will not be EVALUATED.

Applicant Name:

**Essay: “You would like to apply for the IATSS Forum Program, but your boss is opposed to this.
In your essay, please attempt to persuade your boss to consent.”**

(A)

IATSS Forum Reference Form

(To be written in English in block letters)
(Your direct supervisor at your present job)

Applicant's Name : _____

Position : _____

Name of Referee : _____

Position : _____

Institution : _____

Location : _____

1. How long and in what capacity have you known the applicant?

2. Please give your personal evaluation of the applicant.

Signature _____ Date _____

Thank you for your time and attention.

(B)

IATSS Forum Reference Form

(To be written in English in block letters)

Applicant's Name : _____

Position : _____

Name of Referee : _____

Position : _____

Institution : _____

Location : _____

1. How long and in what capacity have you known the applicant?

2. Please give your personal evaluation of the applicant.

Signature _____ Date _____

Thank you for your time and attention.

FAQ regarding the IATSS Forum

<Eligibility for participation in IATSS Forum>

Q1: What are the qualifications required to participate in the IATSS Forum program?

A1: Basically, anyone under 35-years-old at the closing date of the application can participate in the program, if she/he has two years of full-time professional experience, can communicate with others in English, and has a mind to think and learn together in cooperation with other participants.

Please refer to “4.Eligibility” (page2) on the application form for more details about qualifications.

Q2: I am currently studying at graduate school while working. Do I have the proper qualification requirements?

A2: Yes. If you can be reinstated to your current position in your company/organization after completion of the program, also fill out other qualification requirements you can apply to IATSS Forum.

<Application & Screening>

Q3: From what point of view does IATSS Forum do the screenings?

A3: In the interview, IATSS Forum appreciates applicants' ability to express their opinions clearly. Also, we focus on whether the applicants are open minded towards other points of view and able to contribute on both an individual and a group level. From this point of view, we try to select people from a variety of backgrounds and fields to avoid homogeneous groups.

Q4: I am Malaysian, and living in Singapore at the moment. Which country committee should I apply to, Malaysia or Singapore?

A4: Please apply to the Malaysian Country Committee. If you have passed the second screening, you will have a final interview screening in Malaysia as well. This is because participants will be selected as representatives of their nations.

<Programs>

Q5: As IATSS Forum is organized by IATSS (International Association of Traffic and Safety Sciences), do the contents of the program only focus on traffic related issues or any specific field?

A5: No. IATSS Forum does not focus so much on in-depth research in any particular field. It gives participants opportunities to broaden their knowledge in a variety of fields, and offers them a chance to tackle a variety of issues through many different perspectives. Of course it is included traffic and safety matter but not only this field.

Q6: I have heard that the IATSS Forum provides a leadership training program for promising young people from ASEAN countries. Could you please tell me a little more about this program?

A6: In the beginning, the IATSS Forum primarily served as a means for ASEAN participant countries to learn from Japan's developmental experience. However, we are now re-examining what our vision should be in terms of educating participants in the future. For the last few years, both the IATSS Forum Steering Committee and Program Committee have been considering ways to transition the program, from mainly lectures in which participants learn from past case studies in Japan, to a curriculum that provides participants with a place

to foster their *leadership* abilities. **The proposed “focus on leadership at IATSS Forum” will be termed “producing new value from diversity.” IATSS Forum considers a “leader” to be “a person who, in striving towards a goal, is capable of bringing out the strengths of a group to their fullest.” Therefore, “leadership” is “the ability to maximize a group’s potential by effectively applying its strengths to their utmost, leading to the attainment of a goal.”**

Q7: What is your teaching methodology as regards the Leadership Program?

A7: We believe in learning through experience and as such we provide participants with opportunities to obtain leadership skills naturally, on their own. We do this through a variety of programs such as “Group Study,” “Seminars,” “Field Study” and “International Exchange Activities.” The role of the IATSS Forum is to empower young professionals from ASEAN countries to cultivate leadership knowhow, by giving them a place to practice it.

Our motto, “Thinking and Learning Together,” has served as the core concept of the Forum since its foundation. It is our hope that participants will be able to actualize this motto through engaging in these programs where they will have the opportunity to act, take in new information and learn on their own. We believe they will be able to make many new discoveries through their experiences and observations and, in the end, come to a mutual understanding on matters through discussions with other future Asian Leaders.

Q8: I have heard that, at the IATSS Forum, there are no tests to complete the program, nor is there a declaration of ranking regarding the participants’ performances. Why is that? In that case, will no one be evaluating or giving advice for improvement? Will the performance of the participants not be reported to their supervisors?

A8: IATSS Forum does not evaluate participants or rank them. Because the purpose of IATSS Forum is not to obtain knowledge or information, we do not have tests to check how much knowledge or information the participants have acquired. IATSS Forum is a place where participants cooperate with each other. Moreover, IATSS Forum does not report anything to the participants’ supervisors.

Participants can evaluate themselves on how deeply and broadly they have thought through a lot of discussion in seminars or Group Study. During the IATSS Forum program, the participants will have a lot of opportunities to think and discuss issues in meeting their ASEAN neighbors and Japanese people, touching on Japan’s current situation, and tackling various ASEAN issues from a global perspective. The objective of IATSS Forum is to deepen participants’ understanding by thinking and discussing things together on the basis of knowledge or information.

<Others>

Q9: After completing the IATSS Forum program, I would like to visit some places before leaving Japan; may I have permission to do so?

Q10: On the way back home from Japan, may I drop by some other countries? Of course, I do not mind paying the necessary expenses.

A9&10: No. Participants must return to their home country by the designated date, on the designated airline. Your training visa permits you to stay in Japan only during the program period. In addition, your primary purpose should be to participate in the program, and after that to be reinstated to your current job, to put what you have gained at IATSS Forum into practical use. From this point of view, IATSS Forum requests that you return straight home right after the program.

Q11: Who bears the expenses related to the IATSS Forum program?

A11: IATSS Forum pays for the round trip airfare, participation fees for the program, accommodations, and almost all food expenses, etc. Participants need to pay for their personal expenses and part of their food expenses. More detailed information regarding the burden of expense is written in the "Letter of Agreement" which will be given to successful candidates after the final screening.

Q12: After completion of the IATSS Forum program, will participants be involved in any particular activity?

A12: After completion of the IATSS Forum program, Participants join the IATSS Forum alumni association in their home country. These organizations offer a place to continue sharing a wealth of experience through networks of alumni that span a broad range of ages and occupational fields. Active alumni associations in each country provide opportunities for alumnus to get together and exchange the latest information from various fields. Alumni activities also include informational sessions for prospective applicants and NGO-type community services, such as English lessons or traffic safety education for disadvantaged children.

★On this sheet, only frequently asked questions are written. If you have any further questions, please do not hesitate to contact your country committee secretary at any time.

Committee Member:

<IATSS Forum Steering Committee>

Chairperson

Hideyuki Kita(Mr.) Association Member, IATSS
Professor, Department of Civil Engineering, Graduate School of Engineering, Kobe University

Members

Yasuhei Oguchi(Mr.) Chairperson, IATSS
President Emeritus, Shibaura Institute of Technology

Atsushi Fukuda(Mr.) Association Member, IATSS
Professor, Department of Transportation Engineering and Socio-Technology, College of Science and Technology,
Nihon University

Yoshitaka Kajikawa(Mr.) Managing Director, IATSS

< IATSS Forum International Advisory Committee>

The committee is composed of Chairpersons from each Country Committee and main Members of IATSS Forum Steering Committee

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Vice Chairperson

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Tun Aung Central Executive Committee Member, UMFCCI

Sein Myint Vice Chairman, Myanmar Industries Association (MIA)

Pwint San General Secretary, Myanmar Industries Association (MIA)

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Advisor

Kyaw Htin Advisor, UMFCCI / Visiting Professor, Yangon University

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Meneleo Carlos, Jr. President, Resins Inc.

Flordeliza R. Mayari Assistant Schools Division, Superintendent, Division of Marikina City Schools

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Sylvano D. Mahiwo Professor, International Relations, Asian Studies and Japan Studies, University of the Philippines

Observer

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Kazuhiko Ikezoe President, Honda Philippines Inc.

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Observer

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Advisor

Yoshihisa Saito(Mr.) Managing Director, Singapore Safety Driving Centre Ltd.

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Vice Chairperson

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Advisor

Pongdej Sriwachirapradit(Mr.) General Manager, Corporate Affairs Division, Asian Honda Motor Co., Ltd.

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Mai Duc Loc Director, Office of Science, Technology and Science, Da Nang City, Quang Nam

Pham Thu Hang General Director, Enterprises Development Fund, Viet Nam Chamber of Commerce and Industry

Observer

Yusuke Shoji Third Secretary, Embassy of Japan

Advisor

Koji Onishi Director General, Honda Vietnam Co., Ltd.

Please send an application form to the respective IATSS Forum Country Secretariat:

<p>IATSS Forum Suzuka, Japan 7992 Ino-cho, Suzuka, Mie, 510-0201 Japan Tel: +81-59-370-0511 Fax: +81-59-370-0505 Homepage: http://www.iatssforum.jp Email: mail@iatssforum.jp</p>	<p>IATSS Forum Myanmar Secretariat Secretary: Dr. Pwint San c/o UMFCCI UMFCCI Office Tower, No.29, Min Ye Kyaw Swar Street, Lanmadaw Township, Yangon, Myanmar Tel: +95(0)1 214830 Fax: +95(0)1 214832 Email: mia@myanmar.com.mm</p>
<p>IATSS Forum Cambodian Secretariat Secretary: Mr. Hang Chan Thon c/o Royal University of Phnom Penh, Room No. 103, Faculty of Sciences Bldg., Conf. of Russia Boulevard, Phnom Penh, Cambodia Tel: +855 (0)23-884-320 Fax: +855 (0)23-880-116 Email: caradvchthon@online.com.kh</p>	<p>IATSS Forum Philippine Secretariat Secretary: Ms. Corlita G. Canilao c/o Department of Science and Technology, General Santos Avenue, Bicutan, Taguig, Metro Manila, P.O.Box 3596, Manila, Republic of the Philippines Tel/Fax: +63 (0)2-837-2945 Email: corly@dost.gov.ph, cgc0221@yahoo.com</p>
<p>IATSS Forum Indonesian Secretariat Secretary: Ms. Susana Rosalia N. c/o P.T. Astra Honda Motor, Jl. Yos Sudarso, Sunter I, Jakarta 14350, Indonesia Tel: +62 (0)21 651-8080 (Ext.1141) Fax: +62 (0)21 651-8814 Email: susana.rosalia@astra-honda.com susana.rosalia.n@gmail.com</p>	<p>IATSS Forum Singaporean Secretariat Secretary: Ms. Felicia YONG c/o National Youth Council, 113 Somerset Road, *SCAPE Youth Centre, Singapore 238165 (Attn:International Affairs Sect.) Tel: +65-6734-4233 Fax: +65-6735-4568 Email: Felicia_YONG@pa.gov.sg Homepage: http://www.nyc.pa.gov.sg</p>
<p>IATSS Forum Lao Secretariat Secretary: Ms. Vanhpheng Khounbolay c/o Lao People's Revolutionary Youth Union, Phonthan Road, P.O.Box 736, Vientiane, Lao P.D.R. Tel/Fax: +856 (0)21 951067, 416727 Email: vanhpheng_lasoukhan@yahoo.com</p>	<p>IATSS Forum Thai Secretariat Secretary: Ms. Supawan Wongprayoon c.c.: Ms. Rarai Thiangtham c.c.: Mr. Saphakarn Srisamran c/o Department of Environmental Quality Promotion, 49 Rama 6 Soi 30, Rama 6 Road, Bangkok 10400, Thailand Tel/Fax: +66 (0)2-298-5646 Email: interdeqp@gmail.com</p>
<p>IATSS Forum Malaysian Secretariat Secretary: Mrs. Violet Fernando P.O.Box 12203, 50774 Kuala Lumpur, Malaysia Tel: +60 (0)3-7967-4400 Tel/Fax: +60 (0)3-7957-7032</p>	<p>IATSS Forum Vietnamese Secretariat Secretary: Mr. Nguyen Van Trien c/o Vietnam Asia-Pacific Economic Center, No.1 Lieu Giai Street, Ba Dinh District, Hanoi, Vietnam Tel/Fax: +84 (0)4-62699616 Email: iwep@hn.vnn, nguyen.vantrien@yahoo.com</p>